

**RULES AND REGULATIONS
JURISDICTIONAL BETHEL OF DELAWARE
JOB'S DAUGHTERS INTERNATIONAL**

ARTICLE I

Name

Section 1.

The name of this organization shall be the Jurisdictional Bethel of Delaware, Job's Daughters International.

ARTICLE II

Object

Section 1.

- (a) The object of this Jurisdictional Bethel shall be to preserve the ideals and principles of Job's Daughters International and to promote the interest, welfare and growth of the Order.
- (b) To keep the interest in these Daughters centered on the principals by allowing them to assume the responsibility of the Jurisdictional Bethel with proper supervision by giving them a further goal for which to strive.
- (c) To bring the Daughters into a closer relationship with the JGC and with Daughters of other Jurisdictions.

ARTICLE III

Jurisdiction

Section I.

- (a) The Jurisdictional Bethel Committee and the Jurisdictional Bethel members shall be under the direct authority of the JGC and Jurisdictional Guardian.
- (b) The Jurisdictional Bethel of Delaware shall be under the supervision of the Jurisdictional Bethel Committee in all things pertaining to rules, regulations and finances.

ARTICLE IV

Membership

Section I: Members

- (a) The membership of this Jurisdictional Bethel shall consist of members in good standing of each duly chartered Bethel in the State of Delaware between the ages of fourteen (14) and twenty-five (25) years, including Majority Members, who have registered at the Annual Meeting of the Jurisdictional Bethel and have paid the required registration fee.
- (b) For a fourteen (14) or fifteen (15) year old Daughter to be eligible for membership in the Jurisdictional Bethel she must be a Past Honored Queen at the time of admission or have met all qualifications to be honored as a Past Honored Queen of any Bethel in Delaware.

ARTICLE V
Meetings

Section 1: Business

- (a) The Jurisdictional Bethel of Delaware shall have an Annual Meeting during the month of March, for the purpose of conducting regular business and election of new officers.
- (b) .At the annual meeting of the Jurisdictional Bethel, officers and members shall vote to recommend Jurisdictional Bethel Guardian and Associate Jurisdictional Guardian to the Jurisdictional Guardian by secret Ballot.

Section 2: Installation

- (a) The Jurisdictional Bethel of Delaware shall have their Installation during the month of September, as designated by the Jurisdictional Bethel Honored Queen elect, with the approval of the Jurisdictional Bethel Committee.
- (b) Officers, unable to be installed at the regular installation, may be installed at another time with the approval of the Jurisdictional Bethel Committee.

ARTICLE VI
Officers and Representatives

Section 1: Officers

- (a) The officers of the Jurisdictional Bethel shall consist of the Jurisdictional Bethel Honored Queen, Jurisdictional Bethel Senior and Junior Princess, Jurisdictional Bethel Guide, Jurisdictional Bethel Marshal, Jurisdictional Bethel Chaplain, Jurisdictional Bethel Recorder, Jurisdictional Bethel Treasurer, Jurisdictional Bethel Librarian, Jurisdictional Bethel Musician, Jurisdictional Bethel Messengers (1st through 5th), Jurisdictional Bethel Senior Custodian, Jurisdictional Bethel Junior Custodian, Jurisdictional Bethel Inner Guard and Jurisdictional Bethel Outer Guard.
- (b) A Choir and Jurisdictional Bethel Representative may be selected.
- (c) The term of office shall be one (1) year, from one installation to the close of the next installation.

ARTICLE VII
Eligibility and Restrictions

Section 1: Eligibility

- (a) A Daughter must be a member in good standing in her Bethel or a Majority Member and must be registered and in attendance at the Jurisdictional Bethel Meeting unless excused by the Jurisdictional Bethel Committee.

Section 2: Restrictions on Elective Officers

- (a) To be elected she must have been a member of the Jurisdictional Bethel and in regular attendance during the entire year in which the election is held and must have reached the age of sixteen (16) prior to the Jurisdictional Bethel Installation.

ARTICLE VIII
Selection of Officers

Section 1: Elective Officers

- (a) There shall be three (3) elective officers in the Jurisdictional Bethel: Jurisdictional Bethel Honored Queen, Jurisdictional Bethel Senior Princess, and Jurisdictional Bethel Junior Princess, who shall be present or past Honored Queens and/or Majority Members of their respective Bethels.
- (b) The election shall be by secret ballot, without nominations, from those in attendance at the Jurisdictional Bethel Annual Meeting during the month of March.

Section 2: Appointed Officers and Representatives

- (a) The selection of Jurisdictional Bethel Officers and Representatives shall be by drawing from those eligible members registered and in attendance at the Annual Meeting.
- (b) The Jurisdictional Bethel Honored Queen shall have the privilege of appointing the Jurisdictional Bethel Chaplain, Jurisdictional Bethel Guide and Jurisdictional Bethel Marshal, subject to the approval of the Jurisdictional Bethel Committee.
- (c) No Bethel shall receive more than one (1) selected officer until each eligible Bethel is represented. This selection process shall be repeated until all selected Officers and Representative positions have been filled.
- (d) The Jurisdictional Bethel Honored Queen may appoint a Jurisdictional Bethel member, Officer or Representative as Jurisdictional Bethel Flag Bearer for the year.

ARTICLE IX
Finance

Section 1: The Jurisdictional Bethel shall derive its revenue as follows:

- (a) The annual dues shall not be less than one dollar (\$1.00) and shall be payable on or before the time of registration at the Jurisdictional Bethel Annual Meeting in March.
- (b) The cost for a badge of not less than one dollar (\$1.00) per term shall be paid by each officer prior to installation. When a member no longer holds office, she shall return the slide bar in good condition to the Jurisdictional Bethel Guardian Secretary/ Treasurer. Should the slide bar not be returned or returned in poor condition, the member must pay the cost of a new slide bar.
- (c) The Jurisdictional Bethel may conduct such money making projects as may be deemed necessary and appropriate. All money making projects shall be approved by the Jurisdictional Bethel Committee.
- (d) All funds belonging to the Jurisdictional Bethel shall be collected by the Jurisdictional Bethel Recorder in the name of the Jurisdictional Bethel and turned over to the Jurisdictional Bethel Guardian Secretary/Treasurer for deposit.
- (e) No indebtedness shall be incurred without the approval of the Jurisdictional Bethel Committee.
- (f) *(Note: the following has not been approved by the Supreme Jurisprudence Committee but has been included in these R&R 's for reference.)* The cost of replacing the Manual of Rules and Regulations, shall not be less than one dollar (\$1.00) if lost, stolen or destroyed.

ARTICLE X
Vacancies

Section 1:

- (a) Should the Jurisdictional Bethel Honored Queen's station become vacant during the term of office, the Jurisdictional Bethel Committee shall appoint an acting Jurisdictional Bethel Honored Queen for the remainder of the term.

Section 2:

- (a) Should vacancies occur in other Jurisdictional Bethel officers, substitutes shall be appointed by the Jurisdictional Bethel Honored Queen, with the approval of the Jurisdictional Bethel Committee.
- (b) Vacancies in any of the four (4) positions of the Jurisdictional Bethel Committee shall be filled by the appointment of the Jurisdictional Guardian.

ARTICLE XI
Duties of the Jurisdictional Bethel Officers

Section 1: Jurisdictional Bethel Honored Queen

- (a) Preside at all meeting of the Jurisdictional Bethel.
- (b) Appoint committees as will fulfill the aims and purposes of the Jurisdictional Bethel with the approval of the Jurisdictional Bethel Guardian and Associate Jurisdictional Bethel Guardian.
- (c) Encourage Jurisdictional Bethel Officers to render whatever assistance possible to the Bethels in the state and to promote the good of the Order at all times.
- (d) Be the Installing Officer at the institution of new Bethels during her term of serving as Jurisdictional Bethel Honored Queen, if requested by the Jurisdictional Guardian.
- (e) At the close of her term (one year), she shall submit a written report of her activities, to the Jurisdictional Bethel Secretary/ Treasurer; to be accepted into the minutes at the Installation.
- (f) The retiring Jurisdictional Bethel Honored Queen shall be the Installing Officer at the Jurisdictional Bethel Installation.

Section 2: Jurisdictional Bethel Recorder

- (a) Keep a complete and accurate record of all transactions of the Jurisdictional Bethel and be responsible for the:
 - (1) Minute book
 - (2) Cash book
 - (3) Correspondence
 - (4) Badges
- (b) Receive all monies due to the Jurisdictional Bethel and turn them over to the Jurisdictional Bethel Guardian Secretary/Treasurer taking a receipt for same.
- (c) Notify those Jurisdictional Bethel members whose dues are in arrears.
- (d) Keep a record of members:
 - (1) Change of name
 - (2) Current address
 - (3) Payment of dues
- (e) Make a report of the Jurisdictional Bethel at the Annual Meeting which shall include the following:
 - (1) Number of members
 - (2) Financial statement of the Jurisdictional Bethel

Section 3: Jurisdictional Bethel Officers shall:

- (a) Attend the Jurisdictional Bethel meetings.
- (b) Assist Bethel in Delaware when requested to do so.

Section 4: Jurisdictional Bethel Representatives shall:

- (a) Attend the Jurisdictional Bethel meetings
- (b) Correspond with their respective Jurisdictions and make a report at the Annual Meeting of the Jurisdictional Bethel.

**ARTICLE XII
Regalia and Badges**

Section 1: Regalia

- (a) For the Jurisdictional Bethel Installation:
 - (1) Approved capes and crowns as provided by the Jurisdictional Bethel shall be worn by the Jurisdictional Bethel Honored Queen, Jurisdictional Bethel Senior and Junior Princesses.
 - (2) The three (3) elected line Officers shall wear yellow formal dresses.
 - (3) All other Officers and Representatives shall wear formal dresses.
- (b) For Jurisdictional Bethel Annual Meeting:
 - (1) Approved capes and crowns over appropriate street dresses shall be worn by the Jurisdictional Bethel Honored Queen, Jurisdictional Bethel Senior and Junior Princesses.
 - (2) All other Officers and Representatives shall wear appropriate street dresses.
- (c) When making Bethel visits and attending other functions, the Jurisdictional Bethel Committee shall approve the wearing of regalia as listed in (a) and (b) above.
- (d) When assisting with the institution of new Bethel, the official regalia of the Order shall be worn.

Section 2: Badges

- (a) Badges provided by the Jurisdictional Bethel may be worn by Officers, Choir and Representatives to Job's Daughters functions or when representing the Order. The Badges shall state: "Jurisdictional Bethel of Delaware" and the members' name. The slide bar shall state the station.
- (b) When a Daughter joins the Jurisdictional Bethel, she shall receive a Badge stating Jurisdictional Bethel of Delaware, and her name. She shall also receive a slide bar with member or her station. If the badge or slide bar is lost or missing, it shall be the Jurisdictional Bethel members' responsibility to replace the Badge and/or Slide Bar, at her expense.

Section 3: Welcome

- (a) *(Note: the following has not been approved by the Supreme Jurisprudence Committee but has been included in these R&R 's for reference.)* When a Daughter meets the criteria of becoming a Member of the Jurisdictional Bethel, she shall receive a daffodil and a Book of Rules and Regulations.

Section 4: Book of Rules and Regulations

- (a) *(Note: the following has not been approved by the Supreme Jurisprudence Committee but has been included in these R&R 's for reference.)* When a Daughter joins the Jurisdictional Bethel, she will be given a Book of Rules and Regulations. If the Book of Rules and Regulations is lost, stolen or destroyed, it shall be the Jurisdictional Bethel Members' responsibility to replace the Book of Rules and Regulations, at her expense.

**ARTICLE XIII
Amendments**

Section 1:

- (a) The Jurisdictional Bethel Rules and Regulations may be amended by presenting the proposed amendments in writing to each member present at a Special Meeting of the Jurisdictional Bethel. A two-thirds (2/3) vote of the voting members present shall be necessary to adopt such amendments.
- (b) All members shall be notified 30 days prior to the Special Meeting.

Section 2:

- (a) One (1) copy of the Rules and Regulations or amendments thereto shall be submitted by the Jurisdictional Bethel Secretary/Treasurer to the Jurisdictional Secretary sixty (60) days before the Annual Meeting of the JGC.

Section 3:

- (a) Jurisdictional Bethel Rules and Regulations or amendments shall not be effective until notice of approval has been received by the Jurisdictional Secretary from the Jurisprudence committee of the SGC.

**ARTICLE XIV
Jurisdictional Bethel Committee**

Section 1:

- (a) Jurisdictional Bethel Committee shall consist of the Jurisdictional Bethel Guardian (a woman), the Associate Jurisdictional Bethel Guardian (a Master Mason), Jurisdictional Bethel Secretary/Treasurer and the Jurisdictional Bethel Director of Epochs.
- (b) Advisory Members of the Jurisdictional Bethel Committee shall be the Jurisdictional Bethel Honored Queen, Jurisdictional Bethel Senior Princess and Jurisdictional Bethel Junior Princess.

**ARTICLE XV
Duties of the Jurisdictional Bethel Committee**

Section 1:

- (a) Attend all meetings of the Jurisdictional Bethel.
- (b) Counsel with the Jurisdictional Bethel Officers.
- (c) Coordinate with the Jurisdictional Guardian on ways the Jurisdictional Bethel may assist the Jurisdictional Guardian Council in promoting the growth and welfare of the Order.